

**MONTEREY BAY**



**M A S T E R  
G A R D E N E R S**

**VOLUNTEER OPPORTUNITIES  
2010**



## *Introduction*

The Master Gardener Program is designed to extend research-based plant information to the public through the utilization of knowledgeable volunteers who have successfully completed an extensive training program in home horticulture. The primary purpose for organizing the Monterey Bay Master Gardeners is to provide a horticultural/educational training resource for home gardeners of all ages and experience. The Master Gardener role is primarily that of “educator.” Master Gardeners have been referred to as a public relations arm of the University of California Extension Service.

In order to be certified each year, a Master Gardener must perform 30 hours of volunteer service of which 15 hours must be on Master Gardener projects. In addition, the Master Gardener must acquire 20 hours of advanced training annually in the form of educational programs sanctioned by the organization.

Volunteer opportunities are available in two general categories:

- 1) Master Gardener initiated projects specifically designed and managed by Master Gardeners.
- 2) Community Garden projects initiated by other organizations in which Master Gardeners may participate.

Depending on the talents and interests of each Master Gardener, volunteer requirements can be satisfied in a number of ways including project leadership or assistance and administrative leadership or assistance. It is up to the individual Master Gardener to define a role that will provide both personal satisfaction and community service.

This brochure describes the volunteer opportunities currently available to Monterey Bay Master Gardeners that fulfill the requirements for certification.

Questions? Please contact:

Barbara Schilling, Project Coordinator, (831) 643 0177, [barbara.schilling@hp.com](mailto:barbara.schilling@hp.com)  
Simon Stapleton, President, (831) 335 4947, [sistapleto@comcast.net](mailto:sistapleto@comcast.net)

## *Master Gardener Projects*

Advisory Board	Simon Stapleton	(831) 335 4947 sistapleto@comcast.net
Anzar High School	Maryann McCormick	(831) 333 9579 mmfuschia@gmail.com
Hotline	Martye Lumpkin	(831) 633 6435 martyel@prodigy.net
Masters Garden Tour	Cynthia Jordan	(831) 426 9673 cynjord@pacbell.net
	Bonnie Pond	(831) 768 8275 easystreet43@aol.com
	Christina Kriedt	(831) 427 1381 christinakriedt@hotmail.com
Newsletter <i>Gardening on the Edge</i>	Christina Kriedt	(831) 427 1381 christinakriedt@hotmail.com
Newsletter <i>What's Happening</i>	Scott Hoffman	(831) 768-0919 amorticus@hughes.net
School Garden Consulting	Position Open	
Website	Christina Kriedt	(831) 427 1381 christinakriedt@hotmail.com

15 volunteer hours must be from these projects.

## *Community Garden Projects*

Master Gardeners can earn volunteer or advanced training hours by working on these projects, which were initiated by other organizations:

Beach Garden	Mary Wilson	(831) 393 0193 bluespud@pacbell.net
Cooper-Molera Adobe	Bonnie Gillooly	(831) 624 4678 gillooly@mbay.net
Homeless Garden	Mary Edmund	(831) 475 2633 medmund3@yahoo.com
La Mirada	Carl Voss	(831) 442 0964 CarlFVoss@aol.com
Quail Hollow Ranch	Simon Stapleton	(831) 335 4947 sistapleto@comcast.net

Check with Barbara Schilling whether projects are approved.

# *Master Gardener Projects*

## **Advisory Board**

**Contact:** Simon Stapleton – (831) 335 4947, sistapleto@comcast.net

**Description:** The UCCE Master Gardener Program is organized and coordinated by an Advisory Board of up to 15 certified members. Board members are elected by the entire membership in advance of the October meeting. Persons wishing to serve on the Board are encouraged to advise the Board president by July 1.

The Board meets as a group monthly during the calendar year and coordinates all program activities with each of its members taking responsibility for one or more tasks. These include, but are not limited to:

1. Management of the bi-yearly 6 month class for new Master Gardener trainees which includes:
  - a) soliciting and screening applicants for the program;
  - b) scheduling classes and instructors;
  - c) assisting and providing administrative support to class instructors;
  - d) providing class members with information concerning program requirements and opportunities;
  - e) administering final exam and determining eligibility of class members for graduation.
2. Management of the hotline service for home gardeners.
3. Reviewing and responding to requests from the public for Master Gardener participation in various activities/projects in the community.
4. Providing speakers when requested for various horticulture topics and organizing the participation of Master Gardeners at events such as county fairs, home and garden shows, and farmers markets to provide home gardening information to the public.
5. Reviewing and approving projects proposed by Master Gardeners for volunteer service credit in accordance with established guidelines.
6. Organizing advanced training classes for Master Gardeners and the general public.
7. Maintaining a reporting system to track and certify that Master Gardeners meet the volunteer service and advanced training requirements of the program.
8. Setting goals and priorities for the program, and working with the UCCE Farm Advisor to achieve these goals and meet his objectives.

The Board also serves as the Board of Directors of the Monterey Bay Master Gardeners (MBMG), a non-profit benefit corporation established to extend research-based horticultural information to the gardening public, create and promote educational and recreational gardening activities, and to raise funds to support activities of the UCCE Master Gardener Program. The primary fundraising activity of MBMG is its annual Masters Gardener Tour. Funds raised by this event are returned to the community through the numerous community projects managed by the MBMG. Applications for project funding and grants are reviewed by the Board in accordance with priorities, criteria and guidelines it establishes. These vary from year to year but include: scholarships for persons needing financial assistance to participate in the Master Gardener Program; materials and supplies for program administration and approved Master Gardener projects; payment of fees/gratuities to instructors or speakers; and grants to other non-profit organizations engaged in gardening related activities (Homeless Garden Project, local school gardens, etc.)

## **Anzar High School Garden**

**Contact:** Maryann McCormick, (831) 333 9579, bobnma2003@yahoo.com

**Location:** The principal hours of work in the garden align with the Service Learning class, which meets on Tuesday and Thursday mornings, from 8:25 – 10:00 AM. In addition there are special work sessions at variable hours on weekends and before and after school; check with Maryann for special work sessions. The garden is located on the campus of Anzar High School on the northern outskirts of San Juan Bautista.

**Background and Goals:** The Anzar High School Garden is now in its sixth year of organization. The purpose of this project is to organize and extend an organic garden on the campus of Anzar High School for student programmatic use. This is a multi-year project designed to fully integrate the agricultural communities of Aromas and San Juan Bautista with Anzar High School and its students. It has been established in phases over the last years and is run through the school's Service Learning program, a program which gives students the opportunity to cement their curricular knowledge in a real world project. Students enrolled in the class learn how to create, sustain, and harvest an organic garden in a variety of situations and climates. This project is integrated into the school's curriculum, but affords no regular curricular funding, as the school garden coordinator's position and the agriculture class were victims to district cuts two years ago. In order to keep the garden thriving, the Principal took over the responsibility, and currently, the proceeds (barely) sustain the program. Producing year-round, the weekly harvest (Thursday mornings) is offered first to the Culinary Arts program, and the remainder sold to staff and students, or prepared as part of the daily fresh salad bar. To date, produce from the garden has also been sold at a school Farmer's Market and donated to the Community Pantry Food Bank. The vocational culinary program offers an introductory and an advanced class, and it incorporates seasonal cooking with produce and fruit from the garden. Every Thursday, the Advanced Culinary Arts class prepares lunch for the entire school, and this frequently draws upon produce available. The construction class has been involved as well, having built all 18 raised beds, a ramada structure, the fence, and benches.

**What Master Gardeners will do and learn:** Master Gardeners are able to work with students for the planning and implementation of the garden. They can either work with students during their class sessions or they can set up after school or weekend work days. They can interact with students, teach them about the specific tasks of the day and help to guide them through the planning process of the garden. Master Gardeners frequently lead class sessions, teaching students about a particular topic such as soil amendments, pruning, irrigation, flower planting etc.

The physical garden includes three areas: the largest lot contains 18 raised beds for vegetables and flowers, a grape arbor/fence, a berry patch, a ramada structure for student seating and some in-ground plantings. A second lot in front of the school has mounds with drought-resistant ornamental shrubs and culinary herbs, as well as short pathways for student foot traffic. The third lot is a small fruit orchard with approximately 30 trees of assorted species and a patch of 12 nopales cactus plants of 7 different varieties. Interspersed throughout the three areas are benches for student and community use. A greenhouse sits next to the orchard: the exterior finished but not yet wired inside. Currently this is just used mainly to start seeds.

## Hotline

**Contact:** Martye Lumpkin, (831) 633 6435, [martyel@prodigy.net](mailto:martyel@prodigy.net)

**Location:** The Hotline is staffed on Monday, Wednesday and Friday from 8:30 am until noon, except holidays. (Because of current budget cuts, the office is closed on the fourth Friday of every month.) The Hotline office is located at the UCCE in Watsonville Auditorium Building in the office area just inside the door of the auditorium.

**Background and goals:** The Hotline is the reason that Master Gardeners exist. The program started thirty years ago in Washington State when an overworked farm advisor had the idea to train some volunteers to help him by answering routine questions from home gardeners, so that he would have more time to be the farm advisor for the commercial farmers.

That is still primarily what we do on the Hotline: research and answer questions from home gardeners. This is why 3 shifts on the Hotline is one of the requirements for certification. We do not address issues from commercial growers or farmers; those are referred to our Farm Advisor, Steve Tjosvold. The goal is to provide timely answers to questions and problems of the home gardeners, which are grounded in the IPM philosophy. Master Gardeners working the Hotline are not expected to answer questions instantly, although that would be nice and is sometimes possible.

The expectation is that we play detective and ask as many questions of the home gardener as we can, so we have as much information as possible before we start researching problems and possible solutions. The log sheet helps the Master Gardener to ask the needed questions and record answers. It is important to gather the information and record it accurately, because someone else will often be finishing up the research and response.

**What the MG will do and learn:** There are some administrative tasks connected with the Hotline. These may include taking messages from the answering machine and completing log sheets, filling log sheets, copying information for mailing to a client, etc.

Working on the Hotline is an educational experience, which is why it can be counted either as volunteer or advanced training hours. Anyone working on the Hotline will learn something even if the activity level is low (in the winter). Our reference library is well stocked and our computer system with internet access provides the tools to make this an enjoyable learning experience

Certified Master Gardeners receive four and a half hours of either volunteer or advanced training for the full shift of 8:30 am to 12 noon.

## Masters Garden Tour

**Contact:** Cynthia Jordan, (831) 427 2255, cynjord@pacbell.net

**Description of Project:** The Masters Tour is the public showcase of the Monterey Bay Master Gardener Program. Over the past 13 years the Tour has evolved from your basic garden tour to a major local event showcasing garden trends as only MGs can. Each year the tour committee selects several gardens alternating yearly between the south Monterey Bay Area (Monterey/Carmel/Salinas/Watsonville/Aromas/Prunedale) and the north (Santa Cruz/Soquel/Capitola/Aptos).

The 2010 Tour will embody the concept of intertwining the garden with life. In keeping with the national trend modeled by Michelle Obama, the focus will be on food and nutrition and the wellbeing of the community and the individual. We will incorporate all the elements of the garden market including the chance to lunch on produce grown by our local farmers and the Master Gardeners. This year all gardens are designed by the homeowner.

**Location and Date:** The 2010 Tour will take place in the north: Santa Cruz, Soquel, Capitola and Aptos on Saturday, September 25<sup>th</sup> from 10:00 AM to 4:00 PM.

Volunteer opportunities are available NOW, however, so contact Cynthia as soon as possible to sign up. The tour requires the effort of up to 100 volunteers each year. There are many distinct tasks—one will be perfect for you! Descriptions of the various positions will be posted on the web site.

**Goals:** The Masters Tour showcases skilled, sustainable gardening practices in various environments and microclimates. Visitors become more familiar with the MBMG program. This is our biggest fundraiser; it makes it possible for us to provide grants.

### **What Volunteers Do: Pre-Tour:**

- propagate plants for the plant sale; MGs will be asked to grow edibles in their own gardens and in their MBMG propagation (for the salad at the café);
- correctly identify plants with common and botanical names (all plants are tagged);
- work on committees to develop special events such as the Plant Sale, the Market Place, the Raffle, the Book Sale, etc.
- help with marketing and promotion which includes a written description of each garden, press releases and distributing posters;
- work in the gardens during the few weeks before Sept 25th to help fine tune them;
- if you're an artist start stocking your inventory now; the Market Place is a great venue to showcase and sell your work.

### **On Tour Day:**

- volunteer as a docent to answer questions;
- help at the Plant Sale or other special events (Market Place, Raffle, Book Sale, etc);
- sell/take tickets;
- staff the information tables;
- deliver and pick up supplies such as tables, signs, etc.

**What volunteers learn:** You have the opportunity learn about plants, propagation, marketing, and any of the various skills associated with running a large garden tour. You'll also have the opportunity to work with your old friends and make new friends while you share the joy of gardening with your community.

**Testimonial:** "I worked on garden clean up days, trimming and weeding and was a team leader organizing help and scheduling docents for tour day. I have also participated as a homeowner; my garden was on the tour in 2002 and 2005. All the experiences from garden cleanup through tour day have been very rewarding." Bonnie Pond, MG 2000

## **Newsletter**

### ***Gardening on the Edge (GOTE)***

**Contact:** Christina Kriedt, Editor, (831) 427 1381, [christinakriedt@hotmail.com](mailto:christinakriedt@hotmail.com)

Assistant Editors: Sharon Ettinger, Kathleen Sonntag

**Description and Goals:** Our digital newsletter is published quarterly on [www.montereybaymastergardeners.org](http://www.montereybaymastergardeners.org). We provide timely horticultural information to Monterey Bay Master Gardeners and the gardening public. All MBMGs are encouraged to submit articles. (If you have an idea for an article, please contact the editor.) One can apply research time to advanced training or to volunteer hours. All other tasks such as writing and photographing, editing and layout are logged as volunteer hours. It is not necessary to be a member of the Communication Committee, which oversees the newsletters and website, or attend meetings to earn GOTE hours.

**Location:** The Communication Committee does not have scheduled meetings. Nearly all of our contact is by email. Meetings are called occasionally and are held at UCCE in Watsonville or Eric's Deli in Santa Cruz.

**What volunteers will learn:** The newsletter provides valuable opportunities for contributors to research horticultural topics of interest, usually of their choosing. Working on the production end by editing or doing layout provides an opportunity to learn or improve computer skills. Anyone with an interest in photography can submit his or her work for publication, generally in support of an article. Software: Publisher (2007), Word, Excel, Paint Shop Pro, PowerPoint, Adobe Acrobat and other programs for creating, manipulating and uploading copy, images, music, and videos.

**What volunteers do:** Volunteers research and write articles and columns; report on MBMG projects, activities and related events; conduct e-polls and interviews; work with sponsors; and write book reviews. They also provide photos, help with design and layout, editing, circulation and advertising.

**Deadlines:** Deadline is 5 weeks before the date of publication (January 1<sup>st</sup> publication date = November 25<sup>th</sup> deadline date) via email to the editor. Digital submissions are preferred but not required.

## **Newsletter**

### ***What's Happening (WH)***

**Contact:** Christina Kriedt, Editor, (831) 427 1381, christinakriedt@hotmail.com

**Description and Goals:** Our digital newsletter, *What's Happening*, is published monthly on [www.montereybaymastergardeners.org](http://www.montereybaymastergardeners.org). WH provides strictly organizational information to MBMGs, keeping them informed about events, hotline schedules, announcements, tasks requiring volunteers, decisions by the Board of Directors, etc. It is not necessary to be on the Communication Committee, which oversees the newsletters and website, or attend meetings to earn hours.

**Location:** The Communication Committee does not have scheduled meetings. Nearly all of our contact is by email. Meetings are called occasionally and are held at UCCE in Watsonville or Eric's Deli in Santa Cruz.

**What volunteers will learn:** Editing or doing layout provides an opportunity to learn or develop computer skills. Software: Constant Contact, Word.

**What volunteers do:** Volunteers write announcements, solicit announcements from coordinators, edit a little, enter copy into the Constant Contact template and send to the group. Copies are (temporarily) printed and mailed to those few MGs who are unable to view it online.

## **School Garden Consulting**

***Program Coordinator:*** Open Position - TBA

Program Implementation Date: April 2007

***Program Description:*** A consulting team of Master Gardeners serving as liaisons to help schools in Monterey, Santa Cruz, and San Benito Counties with their school gardens. The objectives of the program are to provide any of the following services:

1. Evaluating the garden site
2. Determining the basic needs (tools, irrigation, fencing, storage, etc.)
3. Offering suggestions on bed sizes, soil preparation, composting, weed and pest control
4. Recommending plant material and when to plant
5. Identifying the level of support needed to maintain the garden and developing team building strategies
6. Suggesting ideas for recruiting volunteers
7. Assisting schools in finding resources; networking resources, and facilitating the trading of resources with other schools
8. Assisting teachers and volunteer teams develop and teach research-based horticultural curriculum for the school garden
9. Other service as the program evolves.

***Activities the program does not include:*** *As representatives of the Monterey Bay Master Gardeners, we will not perform physical labor, teach classes without a teacher present, raise funds or solicit donations, or maintain school gardens.*

***Sources:*** Many thanks to the San Diego Master Gardeners, Fresno County Master Gardeners, California School Garden Network, and countless UCCE web sites for help in designing this program.

## **Website**

***www.montereybaymastergardeners.org***

**Contact:** Christina Kriedt, Webmaster/Administrator, (831) 427 1381, christinakriedt@hotmail.com

**Description and Goals:** In addition to horticultural information for Master Gardeners and the public, our website houses important MBMG documents and information such contact lists (i.e. Board of Directors), forms, archives, AT calendar, Hotline calendar and newsletters. The annual Masters Garden Tour website lives on [www.montereybaymastergardeners.com](http://www.montereybaymastergardeners.com); information for MGs in training is available there as well (schedules, updates). Data is updated as necessary or as requested by coordinators and contributors. One earns volunteer hours for any work on or for the website. It is not necessary to be a member of the Communication Committee, which oversees the newsletters, calendar and website, or attend meetings to earn hours. Expansion of the site is unlimited with volunteers who have web development skills.

**Location:** The Communication Committee does not have scheduled meetings. Nearly all of our contact is by email. Meetings are called occasionally and are held at UCCE in Watsonville or Eric's Deli in Santa Cruz.

**What volunteers will learn:** The Website provides opportunities for volunteers to learn or hone computer and software skills. Volunteers of any skill level are welcome. Software: Dreamweaver, Paint Shop Pro, Adobe Acrobat, Word, Excel and other programs for creating, manipulating and uploading images, music, and videos.

**What volunteers do:** Volunteers develop content, research, proof pages, check links, update data, troubleshoot problems that users might have, update the Advanced Training calendar, continually work to make the site user-friendly and create new pages of horticultural interest.

# *Community Garden Projects*

## **Beach Garden Project**

**Contact:** Joey Dorrell-Canepa, (831) 915 7873  
Diana Huang, (831) 915-2980, huang\_diana2001@yahoo.com

**Location:** Monterey Bay Dunes from Fort Ord Dunes State Park to Monastery Beach (Carmel)

### **Schedule:**

Seed Collection:	10 a.m. to noon	Saturdays in August
Propagation Demo:	10 a.m. to noon	Saturdays in September
Outplanting of Seedlings:	10 a.m. to noon	Saturdays in January and February

**Description and Goals:** The Beach Garden Project is sponsored by the Monterey Bay Dunes Coalition (CA Native Plant Society, Sierra Club–Ventana Chapter, Monterey Peninsula Audubon Society) and various local, state, and federal grants.

Our goal is to grow and plant native, site-specific seedlings to restore sand dunes around the Monterey Bay. Our volunteers produce thousands of plants, saving tax dollars and promoting stewardship of our local state parks. We enjoy our work while learning about a unique and fragile resource—the Monterey Bay Dunes. All restoration work is closely coordinated with CA. State Parks and Monterey Peninsula Regional Parks.

**What volunteers do and learn:** Volunteers learn how to collect seeds conservatively from native dune plants and receive instruction and supplies to propagate them. The biggest thrill is returning the seedlings to their native environment in the dunes. Time spent on this project counts for volunteer or advanced training hours.

**Testimonial:** “This is a fun project for the entire family! How many times have you zipped by (the former) Fort Ord on a trek around the Bay and not even glanced at the dunes and what is growing there? This is a wonderful opportunity to go to fragile “off limits” areas and find a whole new plant world that is eking out an existence in a very harsh environment. By collecting the seed, you really get to know plants you’ve never seen before. At the propagation demonstration we were given packets of various seeds we collected and seedling trays and cells to grow them in. My daughter and I dutifully planted over 300 cells on the back deck and kept them watered for over a month. Nothing happened. Then the first rains came and BOOM, almost al of them “hatched.” Such a feeling of accomplishment! Within four months (with very little involvement on my part) the seedlings were ready to leave the cells and return to the dunes. It’s so rewarding for me to look at the dunes now and be a part of what is growing there!” Kathy Herbermann, MG 2000

## Cooper-Molera Adobe

**Contact:** Bonnie Gillooly, (831) 624 4678, gillooly@mbay.net

**Location:** Cooper Historic Garden, Cooper Molera Adobe, in the Monterey State Historical Park, 525 Polk St, Monterey

**Time:** Every Wednesday morning 9am – 12pm

**Description:** The Cooper-Molera Historic Garden as part of the Monterey State Historic Park uses plants and techniques to represent the garden in 1865. This period represents the golden era of historic Monterey. The plants are all heirlooms and up until a few years ago had to be extensively propagated or exchanged with other heirloom growers. Heirloom gardening is coming back into fashion so plant material is getting easier to find. The grounds of the garden are public and consist of more than two acres in downtown Monterey. There are four adobe structures and a barn all of which belong to the historic landmarks of the state of California. The garden is composed of an orchard, a vegetable garden, an extensive ornamental area with a large selection of heirloom roses, and herbal plantings. The garden itself is nationally recognized and many public programs in the garden are underwritten by the Monterey State Historic Park Association.

**What Volunteers do:** Knowledgeable volunteers are needed to prune, weed, and help maintain this historic treasure. Here is a place where historic roses grow in profusion. They have unique pruning characteristics that can't be learned from any textbook. In past years, volunteers propagated many of the heirloom roses found in the garden and they were sold at an annual plant sale. This activity, as well as docent work, has had to be suspended temporarily because of lost State funding and the economic crisis. We have recreated a demonstration vegetable/herb garden. It occupies a fenced in area along an old adobe wall. We are incorporating historic vegetables, herbs, and flowers and have designed the garden so that it can be touched, smelled, and explored on a self-guided tour by the public. Very old gardening techniques such as building a wattle fence for raised beds and applying principles of companion planting have been used. Volunteers have also helped to produce the miles and miles of garlands and decorations for the annual "Christmas in the Adobes" and other public buildings.

Here is a chance to dig into history, extensively research heirloom plants and their best companion combinations, and then track down an outlet for historically accurate plants. Volunteers also become docents for the Monterey State Historic Park.

**Testimonial:** "It is the opportunity to work with living history, particularly with historic fruit trees. What a great experience." Peter Quintanilla 2003

"Styles of speech have disappeared; modes of pronunciation must be guessed at; tones and voices can only be surmised at; sounds and timing of laughter are gone forever. But in living material, identical with that which delighted and sustained people in the past, we can replant their gardens. Their plants bear direct testimony to the tastes and needs, the whims and joy, even their hopes and fears of the people themselves. In recreating gardens of other times we come as close as possible to those who worked and walked in them" Ann Leighton, Early American Gardens, University of Massachusetts Press, 1970



## Homeless Garden

**Contact Information:** Mary Edmund, (831) 475 2633, medmund4@yahoo.com  
Darrie Ganzhorn, (831) 426 3609 x 2#, darrieg@homelessgardenproject.org

**Availability:** Year round Tue-Fri 9am – 2pm occasional Saturday for the farm related activities.  
Year round Mon-Fri 9am – 6pm for office related activities.  
September – December Mon-Fri 9am – 3pm for workshop related activities.

**Location:** Farm and greenhouse are at Shaffer Rd & Delaware Ave (831) 423-1020. Workshop and administrative offices are at 30 West Cliff Dr, next to Depot Park (831) 426-3609.

**Mission Statement:** The Santa Cruz Homeless Garden Project helps men and women gain skills and confidence to enter wider communities. We provide training and transitional employment within a community supported organic garden. Our goals are to:

1. Offer a supportive, meaningful and realistic work environment that encourages self-esteem, responsibility, and self-sufficiency
2. Bring together homeless people and our community within the security and beauty of a productive garden
3. Practice and teach the principles of economic and ecological sustainability

**Programs:** The Homeless Garden Project runs three programs, two of which are revenue generating social enterprises all geared towards facilitating people's movement out of homelessness and into secure jobs. The Community Supported Agriculture (CSA) program provides good local organic food and is a venue for teaching agricultural skills from germination through to harvest. HGP needs volunteers throughout the growing season as well as for marketing and staffing the pick-up site. Volunteers are also welcome in assisting with plant propagation for CSA starts and plant sales.

Community Connections is HGP's newest enterprise starting in late 2006, as a bridge with local school children to learn about ecology, nutrition and social justice. Groups of 10-15 youths attend multiple sessions practicing organic agricultural techniques (from bed preparation to harvest) and preparing communal meals for all individuals working on the farm that day.

The Women's Organic Flower Enterprise is a part-year program that creates value-added products from the flowers, herbs, and fruit that is grown at Natural Bridges Farm. Within a small workshop setting, women come together to craft beautiful items that are sold directly to the public and through wholesale accounts. HGP needs volunteers to make products, staff holiday stores, and market to wholesalers. The heart of all of HGP's activities is the Worker Services program where Project staff connect client/trainees with social services provided by other agencies (physical and mental health care, dental, vision, legal, housing) and work one-on-one with trainees to set goals in order to address the issues and circumstances that brought each person into homelessness. HGP needs volunteers with specialized social work or counseling skills as well as volunteers for office support activities such as bookkeeping, volunteer coordination, supplies management, website maintenance.

## **La Mirada**

**Contact:** Carl Voss, (831) 442 0964, CarlFVoss@aol.com

**Location:** La Mirada, 720 Via Mirada, Monterey, next to Monterey Peninsula College

**Time:** Every Thursday, from 9am to 3pm

**Description:** La Mirada is part of the Monterey Museum of Art. The buildings comprise a 1920's adobe style home, which contain the art galleries. The gardens surround the building. The rose garden is historic and particularly noteworthy. There is also a rhododendron garden, greenhouse and cutting garden.

Master Gardener volunteers are invited to participate Thursdays from 9am to 3pm. Most volunteers work a minimum of 2 hours. The social aspect is part of the enjoyment, so we work together in the morning, take a lunch break about noon to visit and relax. If you can't come on a weekly basis, every other week or whenever possible is fine as well.

**Goals:** Our goal is to educate the public, schools and garden clubs schedule regular visits, and help maintain the perfect showplace look of the gardens year round. We have something in bloom every month.

**What Volunteers do:** Volunteers will work in all garden areas. The majority of the work is dead-heading, planting, repotting and weeding. We also do a small amount of propagation for plant sales during the year.

## Quail Hollow Ranch

**Contact:** Simon Stapleton, (831) 335 4947, sistapleto@comcast.net

**Location:** Quail Hollow Ranch  
Santa Cruz County Park  
800 Quail Hollow Rd.  
Felton, CA 95018

The work schedule will be determined by the availability of volunteers for the project. Presently, we are spending an average of 2 to 4 hours a week working at the ranch. We expect that to increase as more defined projects are undertaken. 2007 was mostly occupied with research and general gardening tasks.

**Background and Goals:** Quail Hollow Ranch is a 300-acre county park located in the sand hills of the San Lorenzo Valley between Zayante and Ben Lomond. The park includes meadows, a pond, chaparral, forests, numerous trails, gardens, and an orchard. It is also home to several unique and endangered plants and animals. It is considered a nature preserve and historical landmark. It is the former home of the Lane family, publishers of *Sunset Magazine* and Sunset Books. Weddings and nature themed special events are held at the Ranch on a regular basis. The primary goal of this project is to upgrade the present gardens and surrounding grounds to a more water-wise and native setting. Plans include installing an irrigation system, replacing a lawn area, creating a manageable composting area, and planting appropriate plant material. We are also considering a greenhouse for propagating plant material. All goals are aimed at offering advanced training opportunities for MGs as well as the public.

**What the Master Gardeners will do and learn:** Master Gardener volunteers will be involved in the planning, design, and implementation of each phase of the project. We plan to seek grants from the local water districts to aid in funding the irrigation system and the replacement of the lawn area. As stated earlier, these projects will provide advanced training opportunities for both the MG and public. We will seek the assistance of the Master Composters in creating a manageable compost area. In addition, we will research, obtain (either by purchase or propagation), and plant appropriate plant material for the area. There will be numerous opportunities to provide education. The park already has a limited program of gardening presentations. Natural woodland gardening and deer proofing your garden are other possibilities for advanced training opportunities.

Ultimately, we envision the Ranch to be included on the Masters Garden Tour on a regular basis. Also, we think the project has the potential to develop into a satellite Demo Garden. We have the support of the Park Superintendent and County Park system in developing this project.

# *Volunteer Service and Project Guidelines*

All Master Gardeners must complete a minimum of thirty volunteer service hours per year to become and remain certified in addition to twenty hours of advanced training each year. Service credit will be granted for activities and projects falling within these guidelines. Master Gardeners are encouraged to inquire about the validity of volunteer service projects in advance. A maximum of ten hours of advanced training can be logged for courses and classes taken for credit (i.e., college classes).

All volunteer activities must be performed without compensation of any kind (fees, salary, school credits or in-kind gifts), and the MG cannot profit financially in any way from the project or service performed. The MG may not perform the activity for a grade from an educational institution nor can the work being performed by the MG benefit a commercial organization.

Travel time to and from the project is not counted unless travel is the actual service, such as delivering materials.

Not all volunteer hours can come from any one project and at least fifteen hours of volunteer service each year must be performed on MBMG sponsored projects.

## *Eligible Volunteer Service Activities and Projects*

1. *MBMG-approved, ongoing group projects.* Only a certified MG may start these projects; a project request form must be submitted and approved by the Board or its designated representative. Certain legal and/or financial restrictions may apply to an otherwise valid activity that may preclude its approval by the Board as a volunteer service project. After approval Board-approved projects will be evaluated on an annual basis. The Project Coordinator will maintain a list of Board-approved projects.
2. *Organizing and performing a research-based educational activity for a public group.* Physical labor for a community garden or school garden or community group may not be counted unless the physical labor is educational such as would be involved in the initial setup or installation of the project. It must be kept in mind that our mission is educational and not to provide free labor for other agencies and community groups.
3. *Individual or personal projects.* Projects, such as consultations with fellow gardeners, which are not reviewed by the Board must be educational in nature and consistent with the objectives of the Master Gardener Program. A maximum of ten percent of required hours will be credited, three hours per year, for this type of volunteer service.
4. *One-time events or annual events sponsored by MGs or in conjunction with a horticultural educational event.* Examples are the Master Garden Tour, Santa Cruz Home and Garden Show and the San Francisco Flower and Garden Show.
5. *Speaking or writing articles for community organizations or publications.* The purpose of the talk or article must be to dispense research-based horticultural information to the public and it must be done without financial compensation. The time spent in the organization, research and planning of the lecture or article may count as volunteer or advanced training hours. If a MG has expertise in a

particular subject, please contact the Project Coordinator who will maintain a list of potential speakers.

6. *Advisory Board meetings.* Attendance at Board meetings and time spent on official committees or in the performance of the duties of the office holder or assignment count as volunteer hours.
7. *Responding to home gardener questions on the Hotline.* This is the most important function of the MBMG Program. Time spent on the Hotline can either count as volunteer or advanced training hours. First year or MG interns, those who have completed training and are in the process of meeting volunteer or advanced training requirements for certification, must work on the Hotline at least three times within the calendar year in which they complete the training.

In order to encourage volunteer service by certified Master Gardeners (those who have completed training and all requirements) to participate in the core activities of the Monterey Bay Master Gardeners, the Board awards a one-hour bonus for each completed shift performed on the Hotline. In other words, a certified MG who works a full 3.5 hour shift on the Hotline would log 4.5 hours of volunteer service.

As a general rule “double dipping” of volunteer hours is not permitted. That is, an activity that is being counted toward volunteer commitment requirements to another organization will not also count toward volunteer service hours for the MGs. However, volunteer hours for another organization will be granted if the other organization reciprocates by performing volunteer service hours on behalf of Master Garden projects.

Any Master Gardener who performs a cumulative total of one thousand volunteer service hours on eligible activities will be granted lifetime member status. Lifetime members are like all other members required to report their volunteer service and advanced training hours each year to remain certified.

Exceptions to these guidelines may be granted by the Advisory Board or its agents in consultation with the UCCE Farm Advisor.

# ***MBMG Program Proposal for Volunteer/Research Project***

An important aspect of the UCCE Master Gardener certification process is returning thirty hours of volunteer service back to your community. This service can be performed through one-time-only or short term MG events or by participating in a long term social service or research-oriented project.

All long term projects must have the pre-approval of the MG Advisory Board. Once approved, the Board will seek regular updates on the status of the project. It is expected that the MG will continue beyond the thirty-hour guideline and complete the project to the satisfaction of the organization which with they are working. There can be no compensation of any kind such as salary, school credits, or gifts, etc., associated with the MG project.

**All Monterey Bay Master Gardener sponsored projects must meet the following criteria:**

- A certified Master Gardener must lead the project.
- It must be located in the counties of Santa Cruz, Monterey, San Benito or Santa Clara.
- It must comply with the mission of the Master Gardener Program:

*The University of California Cooperative Extension, UCCE, Master Gardener Program is a volunteer program designed to meet the gardening needs of home and community gardeners in the individual counties of California. Our purpose is to effectively extend University of California research-based horticultural information to the interested persons through the utilization of knowledgeable volunteer.*

**Volunteer:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Year/location of MG certification:** \_\_\_\_\_

## ***About the Project:***

1. Description of proposed volunteer project; attach detail description.
  
2. What would be the MG's role in this project?

3. Organization name, address and phone for which the project will be done.
4. Name, phone number and email of the contact person in the organization in charge of the project.
5. What hours and days would the work most likely be done?
6. Names of other MG volunteers working on the project.
7. Who is responsible for maintenance once the project is completed? Long-term maintenance projects are not encouraged.
8. How much money, if any, is the MG organization expected to contribute to this project?
9. Where will the funding for the project come from?
- 10. The Master Gardener Program does NOT provide liability for physical injury or damage. Will the owner of the project site be able to provide you with coverage and proof of that coverage?**

## *Whom to Call for More Information*

Advanced Training	Patty Nicely	(831) 663 5835 rpnicely@earthlink.net
Change of Address, Email or Phone	Liz Burns	(831) 449 3972 winzent@sbcglobal.net
Group Email Lists	Liz Burns	(831) 449 3972 winzent@sbcglobal.net
Grant Coordinator	Claudia Boulton	(831) 685 1154 claudia@wildroselandscape.com
New Class Applications and Orientation	Sharon Tyler	(408) 847 4391 sharontyler@verizon.net
Newsletters <i>Gardening on the Edge</i> <i>What's Happening</i>	Christina Kriedt	(831) 427 1381 christinakriedt@hotmail.com
Project Coordinator	Barbara Schilling	(831) 644 0161 barbara.schilling@hp.com
Recording Advanced Training and Volunteer Hours	Leora Worthington	(831) 443 5919 lee2_otterby@razzolink.com
Recording Online Advanced Training and Volunteer Hours	Martye Lumpkin	(831) 633 6435 martyel@prodigy.net
Webmaster	Christina Kriedt	(831) 427 1381 christinakriedt@hotmail.com
Other Information	Simon Stapleton, President	(831) 335 4947 sistapleto@comcast.net